



CITY OF HOUSTON

Job Posting

	SL/CMD
1	<div>Applications accepted from: ALL PERSONS INTERESTED</div>
2	<div>Job ClassificationINSPECTOR</div>
3	<div>Posting NumberPN# 109902</div>
4	<div>DepartmentPublic Works and Engineering Department</div>
5	<div>DivisionPlanning and Development Services</div>
6	<div>SectionCode Enforcement/Structural</div>
7	<div>Reporting Location3300 Main *</div>
8	<div>Workdays & HoursM - F, 7 a.m. - 4 p.m.*</div> <div>*Subject to change</div>
9	<div>DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS Coordinates the enforcement and application of various codes, ordinances and technical specifications to assure conformance with plans and specifications. Prepares, conducts and reviews various types of structural inspections for compliance with building construction specifications. Performs inspections, identifies problem areas and recommends solutions. Meets with the general public, contractors, technical professionals and businesses to respond to inquiries and technical problems. Performs record keeping activities to maintain filing systems, reports and documentation. Researches and evaluates plans, specifications and drawings.</div>
10	<div>WORKING CONDITIONS This position routinely requires lifting of moderately heavy items, such as typewriters or records boxes (up to 40 pounds) and/or very long periods of walking on rough surfaces on a routine basis.</div>
11	<div>MINIMUM EDUCATIONAL REQUIREMENTS Specialized training in principles, procedures, practices, routines or techniques in a specific area or trade which might normally be acquired through up to 18 months of education or training beyond the high school level.</div>
12	<div>MINIMUM EXPERIENCE REQUIREMENTS Two (2) years of experience related to building construction is required. The position requires the years of experience to be journeyman level, received after completion of an apprenticeship program.</div>
13	<div>MINIMUM LICENSE REQUIREMENTS Must have valid Texas Driver's License and compliance with the City of Houston policy on driving (A.P. 2-2).</div>
14	<div>PREFERENCES Preference will be given to applicants who are ICC certified as Structural Inspectors.</div>
15	<div>SELECTION/SKILLS TESTS REQUIREDNone However, the Department may administer a skill assessment evaluation</div>
16	<div>SAFETY IMPACT POSITION<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.</div>
17	<div>SALARY INFORMATION Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range for this position is: <div>Salary Range - Pay Grade 18 \$1,481.27 - \$1,531.27 \$38,513.02 - \$39,813.02 Annually</div></div>
18	<div>OPENING DATEApril 19, 2006</div>
19	<div>CLOSING DATEOpen Until Filled</div>
20	<div>APPLICATION PROCEDURES Original applications only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, First Floor. Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 837-7734. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided. <div>An equal opportunity employer</div></div>